

CARING FOR GOD'S CREATION TOGETHER

AN EVENT PLANNING GUIDE

As stewards of God's creation, every church event is an opportunity to honour Him by reducing our environmental impact. Whether you're hosting a service, a meal, a camp, or a fundraiser, here are ways to plan with purpose.



01. Event planning

• Set Clear Creation Care Goals: Aim to minimise waste, energy, and carbon emissions.

Communicate this to your team and attendees.

02. Venue & Transportation

- Leverage Natural Light & Ventilation: Choose well-lit, naturally ventilated venues. Use fans over air-conditioning when possible.
- Encourage Green Commuting: Promote carpooling, walking, cycling, or public transport (e.g., MRT, buses). Consider providing digital maps or a ride-sharing board.
- Host Hybrid Options: Reduce the carbon footprint of travel through Zoom or livestream participation.

03. Food & Drinks

- Minimise Disposables: Use reusable or biodegradable wares. Avoid styrofoam.
- Serve Sustainable Food: Opt for plantbased, locally-sourced, or halal-certified sustainable options. This supports local farms and reduces food miles.
- Manage Leftovers: Partner with food rescue groups (e.g., Food Rescue Sengkang, OLIO app) or encourage BYO containers.



04. Waste Management

- Sort Waste Properly: Provide clearly labelled recycling and food waste bins. NEA offers bin guides for events.
- Avoid Balloons & Glitter: These are not biodegradable. Use plants or fabric bunting for decoration.
- Reduce Printing: Go paperless with QR code-based schedules, e-tickets, and digital sign-ups.

05. Materials & Giveauays

- Choose Thoughtful & Local Giveaways: Use practical, reusable items (e.g., foldable bags, beeswax wraps, seed packets).
- Minimise Packaging: Ask vendors to supply items with minimal or recyclable packaging.

06. Energy & Water Use

- Switch Off When Not in Use: Be vigilant about lights, AV, and appliances.
- Avoid Bottled Water: Encourage refillable water bottles. Provide water stations or dispensers.
- Use Energy-Efficient Equipment: Rent or choose appliances with NEA energy labels when possible.



07. Education & Faith Formation

- Open with a Reflection or Prayer: Use Scripture to connect sustainability with discipleship and care for creation (e.g., Psalm 24:1, Genesis 2:15).
- Explain Eco-Decisions: Include a short slide or poster explaining sustainable practices at your event.
- Gather Feedback: Encourage participants to suggest more ways to green future events

CHECKLIST

- Encourage public transport / carpooling
 - Refillable water station provided
- Reusable or biodegradable dishware
- Plant-based / local menu items
- Waste sorting stations available
- Printed materials reduced / digitised
- Eco-conscious and useful giveaways
- Share a creation care message or Scripture



RESOURCES

- NEA Solid Waste Overview + Code of Practice
- 3R Fund and WRMS resources
- MICE Sustainability Roadmap
- Green Plan 2030 targets

COMMECT



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